[Participant’s address]

[Today’s date]

Dear [Participant’s name]:

The Maine CDC WIC Nutrition Program may provide loaner electric breastpumps for exclusively and partially breastfeeding mothers. WIC agreed to loan an electric breastpump to you and your baby based on need and your signed agreement.

We have tried to reach you several times recently regarding the loaner breastpump you have from the Maine WIC Program. **As we have been unable to determine a continued need for the electric breastpump, your loan agreement is no longer valid and the pump must be returned to your local WIC office immediately. Failure to return your electric breastpump will result in a claim on your behalf with the DHHS Fraud Unit. You may also be responsible for the cost of replacing the breastpump if it is not returned.**

If you feel you still need the electric breastpump please contact [agency breastfeeding coordinator] at [local agency name followed by local agency phone number] to discuss the issue further.

Sincerely,

Breastfeeding and Outreach Coordinator

Maine CDC WIC Nutrition Program

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